



DELAC MINUTES 11-4-2021

1. **Call to Order:** Jahn Malana opened the meeting because President and Vice President are not present. Called to order at 9:37am on November 4, 2021.

2. **Flag Salute:** Jahn Malana led the pledge of allegiance

3. **Roll Call/Establish Quorum:** Maria Jose Medina DELAC Secretary took role. DELAC Members present are: Maria Jose Medina from MDAE, Miguel Juarez from MLMS and MKP, Patricia Solorio from MLMS, Juana Ornelas from TVE and Lilian Fernandez from WCE. District Office Staff present are: Lori Latimer Coordinator of Curriculum and Instruction, Jahnnilyn Malana Interim Principal at TVE, Ivonne Mateos Academic Services Clerk, Gladys Farje-Solis District Translator, Dr. Tasha Doizan Assistant Superintendent of Academic Services, Sandra Alamillo Secretary of Academic Services, Dr. Kennon Mitchell Superintendent, Carol Coburn Director of Academic Services and Dana Curtis Credential Analyst.

4. **Approval of Agenda 11/4/2021:** The agenda for today's meeting was reviewed by the members and approved by Miguel Juarez DELAC Member and seconded by Maria Jose Medina DELAC Secretary.

5. **Approval of minutes** from last meeting: The minutes from the last meeting 5/14/2021 were reviewed by the members and approved by Miguel Juarez DELAC Member and seconded by Maria Jose Medina DELAC Secretary.

6. **Meeting Notes:** Dr. Mitchell welcomed parents, mentioned that he'd like to have lunch with them soon and is excited to meet them this year.

Dr. Doizan spoke about the **ConApp**. One of the responsibilities of the District English Learners Advisory Committee is to advise the district about our application for categorical funds. This is called the Consolidated Application for Funding Categorical Programs, *Con App* for short.



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The State system used for the Con App and is called the Consolidated Application Reporting System, or *CARS* for short. The Con App is submitted twice each year, and it is referred to as *CARS* “Spring” and “Winter” submissions. The Advisory Committees are only required to certify the process once. This certification will be for the Spring data collection window.

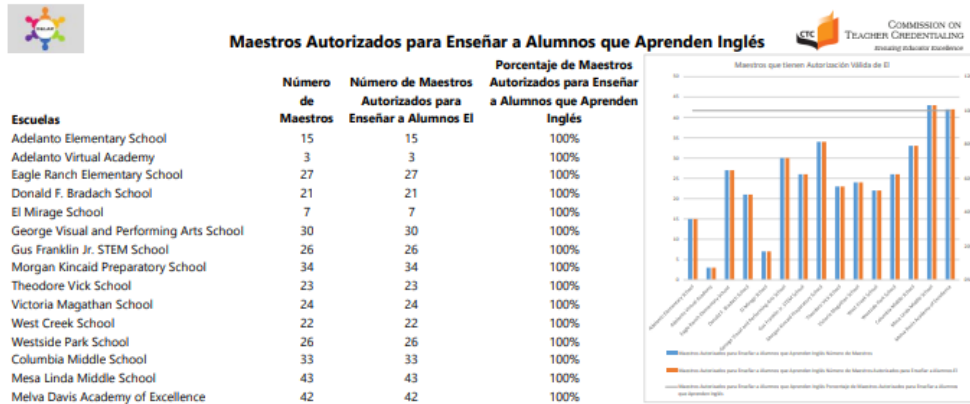
The purpose of the Con App is to notify the state that we intend to apply for certain types of extra funding that are available to help our students. We assure the state that we will abide by all rules, regulations, and guidelines pertaining to the funding. It also does the following:

1. Notifies the state of the funding for which we are applying.
 - a. Title I Part A Low income, underachieving students
 - b. Title II Part A Preparing, Training, and Recruiting High Quality Teachers and Principals
 - c. Title III Part A English Learner (EL) Student Program/Immigrant Student Education Program
 - d. Title IV Part A Student Support and Academic Enrichment
2. Explains which non-publics will participate in our Title I, II, and III programs
3. Non-public school consultation
4. Provides information on Homeless students
5. Year-to-Date Expenditures for Title II, and III
6. Title III English Learner and Immigrant Student budget for 2021-2022
7. Certification for Protected Prayer Policy
8. LCAP Federal Addendum
9. Substitute system for time accounting



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Dana Curtis spoke about **staffing**, 100% of our teachers are credentialed to teach English learners, the below graph was shown



Jahn Malana spoke about **Annual notices** to parents of English learners, she reviewed the notice that was sent this year in August. On the notice she reviewed what scores are inserted, how STAR scores are used, reclassification process, the **program options** for English Learners SEI Structured English Immersion or DLE Dual Language Immersion.

Miguel Juarez asked about his daughters speaking a second language... Dr. Doizan spoke to this and said at the middle school level you can take Spanish as an elective and at some point MLMS will also be offering French, Dr. Doizan spoke about VME being the elementary school that offers DLI and MDAE is the middle school that offers DLI.

Jahn Malana spoke about the **Identification of English Learners**, parents fill out a **Home Language survey** when they first enroll in school, it asks parents 4 questions about what language is spoken at home, which language was the first they spoke. Students will then be classified as English Learner, Initial Fluent English Proficient, To Be Determined or Reclassified Fluent English Proficient (after meeting all reclassification criteria) An assessment is given to students annually, **Summative ELPAC**, to assess where their English proficiency is. Parents were asked if they had any questions.

7. Announcements: Jahn Malana announced that the next meeting will be **January 25, 2022 from 10-11:30**



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8. **Public Comment:** Dr. Doizan opened up the “**public comment**” section and reminded parents that this is a moment to speak on everything having to do with our students, Miguel Juarez said everything is going well and he appreciates the support for his English Learners on behalf of the teachers, Jahn Malana mentioned to parents that every school has an English Learner Coordinator that they can always reach out to and that EL Coordinators meet monthly to make sure they are collaborating and helping our EL’s succeed.

9. **Adjournment:** Meeting adjourned at 10:31 am, 1st motion by Miguel Juarez, 2nd by Maria Jose Medina.